



## 2023 Grant Reporting Form

**NOTE: This form must be completed, signed and sent to the Variety office by the stated deadline in your 2023 grant agreement. If the grant funds have not been spent by this deadline, your organization needs to contact Sheri McMichael to request an extension. Contact Sheri at 515-243-4660 or [sheri@varietyiowa.com](mailto:sheri@varietyiowa.com).**

Organization: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Amount of Grant Awarded September 2023: \_\_\_\_\_

How many children did the Variety grant impact? \_\_\_\_\_

What counties were impacted by the Variety grant? \_\_\_\_\_

For what purpose was the grant used? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

- Per your signed grant agreement, your organization agreed to provide success stories and pictures of your organization/project. Please see the publicity guidelines document for your specific requirements. This information can be submitted by emailing [alison@varietyiowa.com](mailto:alison@varietyiowa.com)

Provide a detailed accounting of how the grant funds were spent that correlates to the project budget provided in your original application: (You may attach a supporting schedule or financial report.)

<u>Description</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Provide comments on the expenditure if necessary: \_\_\_\_\_

\_\_\_\_\_

Signature of Responsible Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Name (printed): \_\_\_\_\_ Title: \_\_\_\_\_

(Variety and/or its accounting firm may contact your organization to verify the expenditure of grant funds)

**Please return completed form to:**

Variety - the Children's Charity of Iowa | 505 5<sup>th</sup> Ave Suite 310 Des Moines, IA 50309 | [stateoffice@varietyiowa.com](mailto:stateoffice@varietyiowa.com)