



## Variety Van Funding Guidelines

(Please read all guidelines prior to starting your application)

### 1. Van Program Overview & Application Information

- a. Through Variety's Annual Van Program, Variety – the Children's Charity of Iowa seeks to grant Variety Vans to qualified organizations.
  - i. Vans granted to the organization by Variety must be used to only transport the children served by the organization.
- b. If granted, Variety will work directly with dealerships to identify the approved vehicle and will coordinate all necessary signage requirements for the vehicle provided.
- c. Due to limited funds and the large number of requests, Variety is unable to grant a Variety Van to every organization that submits an application. Each application is evaluated on overall impact, compliance with funding guidelines, alignment with Variety's mission, and availability of funds.
- d. Applications are accepted once per calendar year, opening mid-March and closing the Friday before Memorial Day.
- e. All applications shall be submitted, without exception, via Variety's online application and reporting system. Any application received after the deadline will not be accepted.

**The deadline to submit a Variety Van Application is Friday, May 22<sup>nd</sup> at 12:00pm (Noon).** All applications must be submitted in full prior to the deadline via the online application and reporting system. Any applications submitted after the deadline and/or incomplete applications will not be accepted. *No exceptions will be made.*

### 2. Eligibility Requirements and Review Guidelines

Applicants must be a non-profit organization primarily serving children and/or have programming specific to children and meet the following:

- a. Are a nonprofit children's organizations and/or nonprofit organization that delivers care, treatment, activities, programming, or shelter to children who are at-risk, underprivileged, critically ill, or living with special needs.
- b. Have received a formal 501(c)3 status from the Internal Revenue Service.

- c. Applying organizations must be located in Iowa or be applying for projects/programs located in Iowa or serving children in Iowa.
- d. Applicants requesting funding for both a Variety Van and a General Grant must complete and submit a separate application for each. *Limit 2 applications per organization.*
  - i. Only one application per category will be accepted from an organization. All requests within that category must be included in the application. *Please see the General Grant Guidelines for more information.*

### **3. Limitations**

Variety only provides Variety Vans that directly impact children served by the nonprofit organization.

- a. Variety will **not** accept applications for:
  - i. Vans that will not be used to transport children and/or will not primarily transport children
  - ii. Personnel transportation vans
  - iii. Vans that have already been purchased
  - iv. Vehicles that are not a minivan or passenger van
- b. Variety will not accept applications **from**:
  - i. Individual families, for any reason
  - ii. Nonprofits that are not a registered 501(c)3 through the IRS
  - iii. Organizations, projects, or programs outside of Iowa or that do not serve children in Iowa.
  - iv. School districts, school, or organizations that directly supports a school or school district (i.e. PTOs, PTAs, etc.)
- c. Variety's Board of Directors will have discretion to make exceptions to any above limitations based on extenuating circumstances and upon the approval of the majority of the Board.